



ESPLANADE HOTEL FREMANTLE WEBSITE ACCOMMODATION RESERVATIONS

It is our pleasure to provide you with the following information on how to book and confirm accommodation reservations via the Esplanade Hotel Fremantle website.

CLIENT ACCESS

To access your negotiated Banquet accommodation rate and book online via the Esplanade Hotel Fremantle website you will require the **Australian Coral Reef Society Conference**:

- Client User Name - Coral
- and Client Password - kp3e3y

INSTRUCTIONS

To make an accommodation reservation online please follow the steps outlined below:

- log onto www.esplandehotelfremantle.com.au
- select the **Reservations** menu item listed on the **Home** page
- in the **Client Login** section enter the above **Client User Name** and **Client Password**
- using the **Accommodation Bookings** panel on the left hand side enter your arrival date, departure date and select search
- **Accommodation Options** will appear, if correct proceed by selecting **Book**
- to finalise your reservation, please complete the **Booking Payment** form and submit
- your **Booking Reference Number** will be displayed immediately on a **Booking Confirmation** screen, please print this confirmation and keep for your records

CANCELLATION/NO SHOW POLICY

In the event of cancellation forty eight (48) hours or less prior to arrival or in the case of non-arrival the Hotel will charge a cancellation fee equal to the first nights accommodation.

ACCOMODATION REVIEW SCHEDULE

Refer to the Esplanade Hotel Fremantle Banquet and Group Contract - Terms and Conditions for accommodation review and release schedules.

PARKING

Valet car-parking is available to each registered resident guest at a fee of \$18.00 per vehicle per day, the use of this bay is not transferable.

CONTACT RESERVATIONS

If you experience any difficulties in booking via the Esplanade Hotel Fremantle web site please do not hesitate to contact the reservations department direct:

EMAIL: reservations@ehf.com.au
TELEPHONE: +618 9432 4000
FAX: +618 9432 4836
TOLL FREE N^o: 1800 998 201
MAIL TO: Reservations, Esplanade Hotel Fremantle
PO Box 1102
FREMANTLE WA 6959

The Esplanade hotel looks forward to the opportunity of offering you a very warm Fremantle welcome in October 2007.